

# Child Care Application Form

Please note that this form must be completed in full and the required document(s) enclosed before your application will be considered. Your child/children will not be considered until you receive an offer of a place on a course.

Name of Student \_\_\_\_\_ D.O.B \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Post Code \_\_\_\_\_

Telephone No \_\_\_\_\_

Course \_\_\_\_\_

Start Date \_\_\_\_\_

End Date \_\_\_\_\_

Name of child \_\_\_\_\_ D.O.B \_\_\_\_\_

Name of child \_\_\_\_\_ D.O.B \_\_\_\_\_

Please indicate if you require pre school and/or after school care -

Child 1      Pre School/Nursery            After School     

Child 2      Pre School/Nursery            After School     

Do any of your children attend a nursery at present?      Yes       No

If yes, where?

\_\_\_\_\_

We want to ensure your child has a positive, inclusive experience here at Coatbridge College Nursery. It would be helpful if you would provide information regarding any particular need or difficulties your child may have so that advance preparations can be made.

\_\_\_\_\_

\_\_\_\_\_



## Section A - Funding

Have you completed your child care funding form? Please note you must do this to secure the relevant funds.

If you are a lone parent studying an advanced level course (HNC/D), have you applied to the Student Awards Agency for Scotland (SAAS) for the lone parent childcare grant? If not, please contact Student Funding, who will assist you in completing the necessary forms.

The student is responsible for payment of nursery fees but financial assistance may be available. Enquiries should be made to the Student Funding Officer on 01236 707086.

## Section B – Required Evidence

Please tick the following box to indicate that you have included a copy of:

- Child/Children's' birth certificate
- Council Tax bill for you or for your parents/parents in law/legal guardian
- Utility bill if living in rented accommodation   
(current mobile phone bills are not acceptable)

If you have any queries regarding this form, please contact Janice McKay, Nursery Manager, on 01236 426545 or email [janicemckay@coatbridge.ac.uk](mailto:janicemckay@coatbridge.ac.uk)

I confirm that I have been accepted on a full/part time course at the College.

Signature \_\_\_\_\_ Date \_\_\_\_\_

You will be advised in due course by the Nursery Manager if you have been allocated a place.

**Please return this form direct to :**

**Student Admissions  
Freepost RRAL-LSBC-BKUR  
Coatbridge College  
Kildonan Street  
Coatbridge ML5 3LS**

